

PLEASE POST

ANNOUNCEMENT

Denver Public Schools
Department of Human Resources

TO: ALL PARAPROFESSIONALS

FROM: Education Trust Fund Committee

DATE: January 26, 2000

SUBJECT: Scholarship Opportunities for Paraprofessionals

General Information:

An Educational Trust Fund is established in the Agreement between the Denver Federation for Paraprofessionals and the Denver Public Schools. Interest earned from the \$300,000 Trust Fund is used to pay tuition for selected paraprofessionals enrolled in college education classes leading to certification as a teacher. (Article 22).

The scholarship is currently for six (6) hours per semester. Receiving a scholarship or financial aid from another source does not prevent a paraprofessional from applying.

Paraprofessionals who complete a teacher certification program will be considered for employment based on their qualifications, employment interview and the employment needs of the Denver Public Schools.

The Educational Trust Fund Committee is composed of an equal number of members of the Denver Federation for Paraprofessionals and Denver Public Schools Administrators. The Committee screens, interviews and selects scholarship recipients. The Committee's recommendations are subject to approval by the Superintendent.

Paraprofessionals may select a college or university of their choice, but will be compensated at the tuition rate established by Metropolitan State College. If there is a difference in rates, the paraprofessional is responsible for the difference in cost.

Application Process:

If you are interested in this program, please submit a completed application (attached) to:
Jan Landry, Human Resources, Room 501, Administration Building by **February 25, 2000**.

In addition to the application you must:

- include three (3) letters of recommendation, one of which must be from the building principal, The information provided by the principal is extremely important in the selection process.
- include a one (1) page letter of intent expressing why you want to be a teacher in the Denver Public Schools,
- attach official copies of transcripts if you have completed any college coursework, and
- attach a copy of your last two performance appraisals. (Last appraisal if you are in your second year of employment)

The attached application may be copied.

Finalists will be interviewed in March, 2000.

Requirements:

- Must possess a high school diploma or GED
- Must have completed a minimum of one (1) school year as a paraprofessional in the district
- Must be employed as a paraprofessional for a minimum of three (3) hours per day. Preferably 50% of the time should be in the instructional program.
- Must be able to enter the program in the summer of 2000
- Must show satisfactory performance as a paraprofessional on recent performance appraisals
- Must meet the admission requirements of the selected college or university and maintain a “C” average or above
- Must complete at least three college courses per school year
- Must be committed to three years of continued employment as a teacher with the district upon completion of the program

AA/EOE/ADA

Attachment: Application

A: application 2000

Denver Federation for Paraprofessionals
Denver Public Schools
APPLICATION FOR PARAPROFESSIONALS IN TEACHING

Name _____ Assignment _____

Address _____ Job Title _____

Phone _____ Soc.Sec.No. _____

Current Job

Responsibilities: _____

Total hours assigned per week _____

Length of service in the District _____ (months/years)

Teaching area of interest:

Elementary (check one)

Primary

Intermediate

ECE _____ Kindergarten _____

Grades 1-2 _____

Grades 3-5 _____

Bilingual ECE _____ Bil Kdg _____

Bil Primary _____

Bil Interm _____

Middle School Grades 6-8

Teaching areas of interest: _____

(math, science, etc.)

High School Grades 9-12

Teaching areas of interest: _____

(math, science, etc.)

Educational Background

Name & Location
of School

Course of Study

Number Yrs.
Completed

Degree/Diploma

High School

College

Other

Applicant's Signature

Date

Note: Applications must be accompanied by a one page letter expressing why you want to be a teacher in the Denver Public Schools, three letters of recommendation, and a copy of your two most recent performance appraisals.

Paraprofessional Scholarship

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Return to: Jan Landry, Human Resources, Administration Building, Room 501 by **February 25, 2000.**