



CITY OF DALLAS

January 4, 1991

Trip Reynolds
Manager
Personnel Department
1500 Marilla, 6AN,
Dallas, Texas

Dear Trip,

The supervisory development conference, "Excellence through Quality" was a success. Thank you for agreeing to facilitate the seminar "Upgrading Procedures and Policies." Your commitment helped make the difference. Evaluations praised your efforts and participants noted that they wished the sessions were longer. The conference was a tremendous undertaking...it would have never happened without your contribution. Thank you.



Jan Hart
City Manager